



Christchurch City Council

RICCARTON/WIGRAM COMMUNITY BOARD

AGENDA

TUESDAY 3 FEBRUARY 2009

AT 5.00PM

AT SOCKBURN SERVICE CENTRE

**IN THE BOARDROOM,
149 MAIN SOUTH ROAD, CHRISTCHURCH**

Community Board: Peter Laloli (Chairperson), Helen Broughton, Jimmy Chen, Beth Dunn, Judy Kirk, Mike Mora and Bob Shearing.

Community Board Adviser

Liz Beaven

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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

	PAGE NO	CLAUSE	
PART B	3	1.	APOLOGIES
PART C	3	2.	CONFIRMATION OF MEETING REPORT – 16 DECEMBER 2008
PART B	3	3.	DEPUTATIONS BY APPOINTMENT
PART B	3	4.	PETITIONS
PART B	3	5.	NOTICE OF MOTION
PART B	3	6.	CORRESPONDENCE
PART B	3	7.	BRIEFINGS
PART C	8	8.	RICCARTON/WIGRAM COMMUNITY BOARD CODE OF CONDUCT

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	PAGE NO	CLAUSE	
PART C	22	9.	DELAMAIN SUBDIVISION – BUCHANANS ROAD PROPOSED EASEMENTS
PART C	29	10.	PROPOSED GIVE WAY SIGN - SEYMOUR STREET
PART C	32	11.	APPROVAL OF THE RICCARTON/WIGRAM COMMUNITY BOARD SUBMISSION TO THE REPRESENTATION REVIEW FOR 2010 LOCAL AUTHORITY ELECTION INITIAL PROPOSAL
PART C	34	12.	APPLICATION TO THE RICCARTON/WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – KIRKWOOD INTERMEDIATE SCHOOL
PART C	36	13.	ENVIRONMENT COMMITTEE REPORT – 4 DECEMBER 2008
PART C	37	14.	TRANSPORT AND ROADING COMMITTEE REPORT – 12 DECEMBER 2008
PART B	39	15.	COMMUNITY BOARD ADVISER'S UPDATE
PART B	39	16.	ELECTED MEMBERS' INFORMATION EXCHANGE
PART B	39	17.	MEMBERS' QUESTIONS UNDER STANDING ORDERS

1. **APOLOGIES**

2. **CONFIRMATION OF MINUTES – 16 DECEMBER 2008**

The minutes of the Board's ordinary meeting of Tuesday 16 December 2008 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting of 16 December 2008 be confirmed as a true and correct record.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PETITIONS**

5. **NOTICE OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

3. 2. 2009

- 4 -

**RICCARTON/WIGRAM COMMUNITY BOARD
16 DECEMBER 2008**

**Minutes of the meeting of the Riccarton/Wigram Community Board
held on Tuesday 16 December 2008 at 4.30pm in the Boardroom
at the Sockburn Service Centre 149 Main South Road, Christchurch**

PRESENT: Peter Laloli (Chair), Helen Broughton, Jimmy Chen, Beth Dunn,
Judy Kirk, Mike Mora, Bob Shearing.

APOLOGIES: An apology was received and accepted for lateness from
Helen Broughton who arrived at 4.41pm, part way through clause
1.1.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 St Peter's Upper Riccarton Anglican Church Kitchen

Mr David Lange representing the St Peter's Upper Riccarton Anglican Church spoke in support of the report requesting a contribution towards funding a kitchen upgrade for the Church Hall. Mr Lange outlined the number of varied groups that use the kitchen on a continual basis and the importance that the Church played in the local community.

The Board's decision on this matter is recorded under clause 10 of this report.

1.2 SEEDS (Young 1s and Shufflebumz)

Christine Graham representing the SEEDS programme spoke in support of the report requesting a contribution towards new sound equipment. Ms Graham outlined the role the group played in the community and the benefits of the movement/music programmes currently being run.

The Boards decision on this matter is recorded under clause 11 of this report.

The meeting was adjourned at 5.02pm for a presentation ceremony. The meeting recommenced at 5.12pm

2. PETITIONS

Nil.

3. NOTICE OF MOTION

Nil.

4. CORRESPONDENCE

Nil.

5. BRIEFINGS

The Community Engagement Adviser, Riccarton/Wigram, updated the Board on the following upcoming projects.

- Long Term Council Community Plan (LTCCP) Board's Public Consultation in 2009.
- Residents Group Funding 2009 Application to the Board's 2009 Strengthening Communities Funding.
- The Council Community Facilities Plan Consultation – Consultation letters are to be distributed by the end of the current week, with meetings to be held in February 2009.

The Board **agreed** that the Community Facilities Plan consultation document was not to be distributed in its current form and that the Community Board Adviser and Board representatives meet with Council staff to discuss the Board's concerns.

6. ELECTED MEMBERS INFORMATION EXCHANGE

Elected members were given the opportunity to provide an update on activities and issues within the Community. The Harrington Park Party in the Park and the Westside Party in the Park were commended by members who attended these well organised events with great family atmosphere and good entertainment.

It was **decided** that a letter of recognition would be sent from the Board to the organising committee of the Westside Party in the Park recognising their efforts.

7. MEMBERS QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

8. CONFIRMATION OF MEETING MINUTES – 2 DECEMBER 2008

The Board **resolved** that the minutes of the ordinary meeting of the Board held on 2 December 2008 be confirmed as an accurate and true record.

9. APPLICATION TO THE RICCARTON/WIGRAM 2008/09 DISCRETIONARY FUND – ST PETER'S UPPER RICCARTON ANGLICAN CHURCH KITCHEN

The Board considered a report for consideration of a funding application to the Board's 2008/09 Discretionary Fund for a contribution to the refurbishment of the kitchen in St Peter's Upper Riccarton Church Hall.

STAFF RECOMMENDATION

It is recommended that the Riccarton/Wigram Community Board decline the funding application of St Peter's Upper Riccarton to the Riccarton/Wigram 2008/09 Discretionary Fund as St Peter's Upper Riccarton Church has money set aside for asset refurbishment or maintenance.

The Board **resolved** not adopt the staff recommendation and to allocate \$2,000 as a contribution towards the St Peter's Upper Riccarton Church refurbishment of the kitchen from the 2008/09 Riccarton/Wigram Discretionary Fund.

The Board allocated funding as the church kitchen is used by many Riccarton/Wigram community groups.

(Bob Shearing declared a conflict of interest in this matter and took no part in the discussion or voting therein).

10. APPLICATION TO THE RICCARTON/WIGRAM 2008/09 DISCRETIONARY FUND – SEEDS (YOUNG 1S AND SHUFFLEBUMZ) SOUND EQUIPMENT

The Board considered a report for consideration of a funding application to the Board's 2008/09 Discretionary Fund for a contribution to purchase sound equipment for the Young 1s and Shufflebumz programme.

STAFF RECOMMENDATION

It is recommended that the Riccarton/Wigram Community Board decline the application for funding from the Riccarton/Wigram 2008/09 Discretionary Fund for sound equipment for SEEDs (Young 1s and Shufflebumz).

The Board **resolved** to not adopt the staff recommendation to decline the application and that the Board allocate \$2,000 as a contribution towards the purchase sound equipment for SEEDs (Young 1s and Shufflebumz) programme from the 2008/09 Riccarton/Wigram Discretionary Fund.

The Board allocated funding to the Shufflebumz programme as it is aligned with the Board's community outcomes.

11. RICCARTON/WIGRAM COMMUNITY BOARD – ADOPTION OF 2009 MEETINGS SCHEDULE

The Board considered a report seeking adoption of its ordinary meetings schedule for 2009, including the Board's Committees.

The Board **resolved** to adopt the meeting schedule for 2009 as set out by staff.

2009 COMMUNITY BOARD MEETINGS

Seminar Times to commence at 4.00pm prior to each meeting.

Tuesday 3 February 5pm

Tuesday 24 February 4.30pm

Tuesday 10 March 5pm

Tuesday 24 March 4.30pm

Tuesday 7 April 5pm

Tuesday 21 April 4.30pm

Tuesday 5 May 5pm (*incorporating Key Local Projects Funding Meeting*)

Tuesday 19 May 4.30pm

Tuesday 16 June 5pm

Tuesday 7 July 5pm

Tuesday 21 July 4.30pm

Tuesday 4 August 5pm

Wednesday 5 August 5.00pm –

Strengthening Communities Funding

Tuesday 18 August 4.30pm

Tuesday 1 September 5pm

Tuesday 15 September 4.30pm

Tuesday 6 October 5pm

Tuesday 20 October 4.30pm

Tuesday 3 November 5pm

Tuesday 17 November 4.30pm

Tuesday 1 December 5pm

Tuesday 15 December 4.30pm

2009 TRANSPORT AND ROADING COMMITTEE MEETINGS

Starting at 8.00am (followed by a seminar 9.30am – 10.30am)

Friday 13 February

Friday 13 March

Friday 17 April

Friday 15 May

Friday 19 June

Friday 17 July

Friday 14 August

Friday 11 September

Friday 9 October

Friday 6 November

Friday 4 December

3. 2. 2009

- 7 -

2009 ENVIRONMENT COMMITTEE MEETINGS

Starting at 8.00am (followed by a seminar 9.30am – 10.30am)

Monday 9 February

Monday 16 March

Monday 20 April

Monday 18 May

Monday 22 June

Monday 20 July

Monday 24 August

Monday 21 September

Monday 19 October

Monday 23 November

2009 COMMUNITY SERVICES COMMITTEE MEETINGS

Starting at 5.00pm

Tuesday 24 February

Tuesday 24 March

Tuesday 21 April

Tuesday 19 May

Tuesday 21 July

Tuesday 18 August

Tuesday 15 September

Tuesday 20 October

Tuesday 17 November

The meeting concluded at 6.06pm.

CONSIDERED THIS 3RD DAY OF FEBRUARY 2009

**PETER LALOLI
CHAIRPERSON**

8. **RICCARTON/WIGRAM COMMUNITY BOARD CODE OF CONDUCT**

General Manager responsible:	General Manager Regulation and Democracy, DDI 941-8462
Officer responsible:	General Manager, Regulation and Democracy
Author:	Peter Mitchell, General Manager, Regulation and Democracy

PURPOSE OF REPORT

1. At the Community Board Chairs and Staff Forum meeting, held on 5 September 2008, the attached draft Community Board Code of Conduct was discussed. **(Attachment A)**.
2. At that meeting it was agreed that a report would be prepared for each Community Board for consideration, and decision, by each Board regarding adoption of the revised Community Board Code of Conduct.

STAFF RECOMMENDATION

It is recommended that the Board adopt the revised Community Board Code of Conduct with immediate effect.

BACKGROUND (THE ISSUES)

3. The Local Government Act 2002 requires that the Council adopt a Code of Conduct. There is no legal requirement for Community Boards to adopt a Code of Conduct.
4. In 2004, subsequent to the Council adopting a Code of Conduct, all six Community Boards in the former Christchurch City, and subsequently the two Peninsula Community Boards upon reorganisation with Banks Peninsula, adopted a Code of Conduct modelled on that adopted by the Council.
5. That the Community Board Code of Conduct has remained in force since that time.

AUDITOR GENERAL REPORT

6. In 2006 the Auditor General carried out a report on Codes of Conduct adopted by Councils.
7. He went on the note:

'Overall, the material including Code meets our expectations. Most Codes contains guidance about the main topics we expect to see covered.'

No Council's Code covers all the topics we mentioned in part 3 of this report. We consider that most Council's could benefit from a review of those topics, to see if any other matters that could easily be added to their own Code when they next review it..... we also consider that some Codes can be more thorough in explanations of:

- *The Local Government Official Information and Meetings Act 1987.*
- *Non Financial Conflicts of Interest.'*

8 Cont'd.

REVIEW OF COUNCIL CODE

8. The Council has now reviewed its own Code of Conduct at its meeting on 24 July 2008 and agreed to adopt an updated Code of Conduct.
9. The Council also resolved in part to:
 - *'Note that all Community Boards have voluntarily agreed to adopt a Code of Conduct similar to that of the Council modified to reflect that it is intended to be used by Community Boards.*
 - *Agrees that its Ethics Subcommittee (including the convenor) can be used by Community Boards where a breach of the Code is alleged in respect of two Community Board members.*
 - *Where the Ethics Subcommittee procedure is to be used by a Community Board consideration of the membership of the subcommittee is to be deferred until the Chairpersons consider the matter and staff report back to the Council in September.'*
10. It is considered an appropriate time for the Community Board to review their current Code.
11. The changes in the draft Code attached to this report are primarily editorial and are underlined for ease of reference.
12. Regarding Codes of Conduct Local Government New Zealand has stated:

“Codes of Conduct promote effective working relationships within the local authority and between the local authority and its community. A Code of Conduct should promote free and frank debate, which should in turn promote good decision-making. Codes of Conduct should not be used in a way that stifles debate.

*Provided elected members do not try to present personal views as anything other than that, then they have the right to express their views. Codes of Conduct should provide rules of Conduct that promote debate and make it clear that personal views, and the rights of **all** members to express personal views, must be respected.*

A Code of Conduct sets boundaries on standards of behaviour in expressing and promoting views, and provides means of resolving situations when elected members breach those standards.”
13. While the Local Government Act 2002, obliges the Council to adopt such a Code of Conduct, the Act does not oblige Community Boards to adopt a Code of Conduct. Legally it is a matter of choice for each Board as to whether or not it wishes to adopt a Code of Conduct.

RELATIONSHIP OF CODE TO STANDING ORDERS

14. The Code of Conduct is not the same as a set of standing orders. Standing orders are a set of procedures and other rules for the conduct of meetings. A Code of Conduct covers every aspect of a Community Board member's duties. There are links between the two documents in that standing orders contain provisions for conduct at meetings. The Code is intended primarily for situations outside the formal meeting process.
15. The Code is wider than standing orders and sets out relationships not only between elected members, but also between board members and staff and board members and the public.

8 Cont'd.

CONTENT OF THE CODE

16. The Local Government Act 2002 is not specific on the contents of a Code of Conduct. The only requirement is the general statement that the Code of Conduct must—

“Set out understandings and expectations agreed among members about the manner in which they may conduct themselves or act in their capacities as members, including behaviour towards one another, staff and the public.”

BREACHES OF THE CODE

17. One issue that arose in the consideration of a Code of Conduct is what happens if a Community Board member breaches the Code. The Local Government Act 2002 does not provide any power for the Community Board to impose a sanction on a board member who breaches the Code. The Board's Code provides for a sanctions system where alleged breaches can be dealt with.
18. The Board's system for dealing with breaches is an Ethics Subcommittee and a system which provides for:
- Specific allegations of a breach as to when and where a particular provision of the Code was breached and that information being available to the person complained of;
 - All parties having a right to be heard on reasonable notice;
 - Parties having the right to be represented by a lawyer;
 - An opportunity for a person to make submissions before an adverse finding is made.
19. A feature of the Ethics Subcommittee is that the Convenor would act as a filter for matters to be referred to the Subcommittee in a similar manner as the Speaker in Parliament.
20. It was also agreed that reference of matters to the Subcommittee should only be considered after there had been informal efforts to resolve the particular matter, and that these informal efforts should be assisted by the Convenor of the Subcommittee.
21. Only if informal efforts to resolve the matter have not been successful, is a Board member then able to refer a matter to the Convenor of the Subcommittee. Even then, the Convenor of the Subcommittee has the ability to decide that a particular matter should not be referred to the Subcommittee on the grounds that the matter is technical or trivial, and does not warrant the fuller attention of the Subcommittee.
22. The actions that the Board may take, upon receipt of a report, could be to require an apology to be made, for the Board to censure a Board member, and/or removal from a Board committee or an outside appointment made by the Board. The law does not give any specific power to the Board to take any steps other than these matters.
23. Board's have previously agreed that in a complaint involving Community Boards' members that the Board utilise the Council's Ethics Subcommittee (with its convenor) and that membership of the Subcommittee comprise of members of that Board, other than the complainant and the person alleged to have breached the Code.

REVISED COMMUNITY BOARDS CODE OF CONDUCT

24. **Attachment A** is a recommended revised Community Board Code of Conduct taking into account the matters addressed by the Auditor General in his report. Changes from the existing Community Board Code of Conduct are underlined.

Christchurch City Council

COMMUNITY BOARD CODE OF CONDUCT

PART 1 — INTRODUCTION

1. This Code of conduct had been adopted by:
 - Akaroa / Wairewa Community Board.
 - Burwood / Pegasus Community Board.
 - Fendalton / Waimairi Community Board.
 - Hagley / Ferrymead Community Board.
 - Lyttelton / Mt Herbert Community Board.
 - Riccarton / Wigram Community Board.
 - Shirley / Papanui Community Board.
 - Spreydon / Heathcote Community Board.
2. The Code is intended to apply to elected and appointed Community Board members in their dealings with:
 - each other.
 - council officers.
 - the public.
 - the media.
3. Without good working relationships any democratically elected organisation will have difficulty succeeding. No Community Board will be effective unless mutual respect exists between the public, elected members and staff. This Code seeks to facilitate more effective working relationships. Resolution of alleged breaches of the Code is to be made in the interests of the good governance of the Community Boards, not for the personal interests of Community Board members.
4. The objectives of this Code are to enhance:
 - the effectiveness of the Community Boards.
 - the credibility and accountability of the Community Boards within its community.
 - mutual trust, respect and tolerance between Community Board members as a group and between elected and Council officers.
5. This Code of Conduct seeks to achieve its objectives by agreeing upon:
 - general principles of conduct for Community Board members.
 - general standards of behaviour.
 - specific codes of conduct applying to particular circumstances or matters.
6. This Code shall apply to Community Board members acting in their capacity as a Community Board members, and not as private citizens.
7. This Code is based on the following principles of public life:
 - Public interest**
 - Community Board members should serve only the interests of the district as a whole and should never improperly confer an advantage or disadvantage on any one person.

Honesty and integrity

- Community Board members should not place themselves in situations where their honesty and integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.

Objectivity

- Community Board members should make decisions on merit including making appointments, awarding contracts, or recommending individuals for rewards or benefits. Community Board members should also note that, once elected, their primary duty is to the interests of the community.

Accountability

- Community Board members should be accountable to the public for their actions and the manner in which they carry out their responsibilities, and should cooperate fully and honestly with the scrutiny appropriate to their particular office.

Openness

- Community Board members should be as open as possible about their actions and those of the Community Board, and should be prepared to justify their actions.

Personal judgement

- Community Board members can and will take account of the views of others, but should reach their own conclusions on the issues before them, and act in accordance with those conclusions.

Respect for others

- Community Board members shall not discriminate unlawfully against any person on the grounds of their race, age, religion, gender, sexual orientation, disability or opinions and beliefs. They should treat people with respect and should respect the impartiality and integrity of the Council's staff.

Duty to uphold the law

- Community Board members must uphold the law, and on all occasions, act in accordance with the trust the public places in them.

Stewardship

- Community Board members collectively must ensure that the community uses resources prudently and for lawful purposes.

Leadership

- Community Board members should promote and support these principles by example, and should always endeavour to act collectively in the best interests of the community.

Confidentiality

- Community Board members shall respect the confidentiality of any confidential information they may receive.

8. Attached as **Appendix 1** is a summary of the legislative requirements that have some bearing on the duties and conduct of Community Board members that have not already been referred to in this code.

PART 2 — BEHAVIOUR AND RELATIONSHIPS

Relationships with Other Community Board Members

9. Community Board members will conduct their dealings with each other in ways that:
 - maintain public confidence in the office to which they have been elected.
 - are open and honest.
 - focus on issues rather than personalities.
 - avoid aggressive, offensive or abusive conduct.
10. Community Board members shall maintain the respect and dignity of their office in their dealings with each other, Councillors, Council staff and the public.
11. Community Board members will act in good faith (ie, honestly, for the proper purpose, and without exceeding their powers) in the interests of the Council and the community.
12. Community Board members should remember that they have no personal power to commit the Council, including a Community Board, to any particular policy, course of action, or expenditure and must not represent they have such authority.
13. Community Board members will make no allegations regarding other elected members or Council officers which are improper or derogatory.
14. In the performance of their official duties, Community Board members should refrain from any form of behaviour which may cause any reasonable person unwarranted offence or embarrassment.

Relationships with Staff

15. The effective performance of the Council also requires a high level of cooperation and mutual respect between Community Board members and staff. To ensure that level of cooperation and trust is maintained Community Board members will:
 - recognise that the Chief Executive is the employer (on behalf of the Council) of all Council employees, and as such only the Chief Executive may hire, dismiss, instruct or censure an employee.
 - avoid publicly criticising any employee in any way, but especially in ways that reflect on the competence and integrity of the employee.
 - make themselves aware of the obligations that the Council and the Chief Executive have as employers and observe those requirements at all times.
 - treat all employees with courtesy and respect (including the avoidance of aggressive, offensive or abusive conduct towards employees).
 - observe any guidelines that the Chief Executive puts in place regarding contact with employees.
 - respect the role of Council officers in providing professional advice, including not do anything which compromises, or could be seen as compromising, the impartiality of the professional advice of an officer.
 - raise concerns about employees with the Chief Executive. Concerns about the Chief Executive should be raised in the first instance with the Mayor.
 - raise concerns regarding the quality of a report with the Chief Executive before the meeting at which the report is to be considered takes place.
16. Community Board members should be aware that failure to observe this portion of the Code of Conduct may compromise the Council's obligations to act as a good employer and may expose the Council to civil litigation and audit sanction.
17. A Community Board member may, on behalf of themselves, a member of staff or a member of the public, initiate the procedures set out in Part 3 (Breaches of the Code) of this Code.

Relationships with the Community

18. Effective Community Board decision-making depends on productive relationships between Community Board members and the community at large.
19. Community Board members should ensure that individual citizens are accorded respect in their dealings with the Community Board and Council, have their concerns listened to, and decisions are deliberated on in accordance with the requirements of the Local Government Act 2002 and other relevant statutes. Community Board members should act in a manner that encourages and values community involvement in local democracy.

Gifts and Hospitality/Expenses

20. A person in a position of trust, such as a Community Board member, should not make a profit through his or her office.
21. There is legislation in the Crimes Act 1961 and the Secret Commissions Act 1910 which deals with corruption and the obtaining of gifts as an inducement or reward for acts in relation to the Council's affairs. Gifts can include discounts, commissions, bonus or deductions.
22. Acceptance of gifts, services or hospitality may be considered as a bribe or perceived as undue influence. The offer and/or receipt of gifts, including special occasion goodwill gifts, may be reported to the Council Secretary.
23. Gifts, working lunches and social occasions should be received and undertaken with a recognition of the public perception regarding undue influence on Community Board members.

Use of Council Facilities and Services

24. Transport provided by the Council for the use of a Community Board member must only be used for Community Board purposes.
25. Council resources such as stationery or secretarial services must only be used for Community Board purposes and cannot be used for personal purposes (including election campaigning).

Financial and Non Pecuniary Interests

Conflicts of interest and the law about bias

26. A conflict of interest exists where two different interests intersect; in other words, where your responsibilities as a Community Board member could be affected by some other separate interest or duty that you may have in relation to a particular matter. That other interest or duty might exist because of:
 - your own financial affairs.
 - a relationship or role that you have.
 - something you have said or done.
27. The common law requires that public decision-making be procedurally fair. In particular, conflicts of interest are usually dealt with under the rule about bias. The law about bias exists to ensure that people with the power to make decisions affecting the rights and obligations of others carry out their duties fairly and free from bias. It is summed up in the saying "no one may be judge in their own cause".
28. Another way of expressing the issue is:
 - Would a reasonable, informed observer think that your impartiality might have been affected?
29. The law about bias originally applied to judicial proceedings, but over the years has been extended to a wide range of decision-makers who exercise public functions that can affect the rights or interests of others. The law applies to members of Community Boards.

Clause 8 – Attachment 1

30. The law applies differently to pecuniary (that is, financial) and non-pecuniary conflicts of interest. When you are considering whether to participate in a Board's decision-making processes about a particular matter, you need to consider the potential for both types of conflict of interest. Different rules apply to each type.

Pecuniary interests: The Local Authorities (Members' Interests) Act 1968

31. The Act deals with that part of the rule against bias as it applies to the pecuniary interests of members of Community Boards. The Act:
- controls the making of contracts worth more than \$25,000 in a financial year between Board members and the Council; and
 - prevents Board members from participating in matters before a Board in which they have a pecuniary interest, other than an interest in common with the public.
32. The Act applies to members of city councils, district councils, regional councils, Community Boards, tertiary institutions, and a range of other public bodies.
33. The Act regulates the actions of individual members of Community Boards, not the actions of the Boards.
34. Board members, not Boards, may be prosecuted for breaches of the Act. The Act also applies to members of committees of Community Boards.

Non-Pecuniary Conflicts of Interest: The rule against bias

35. If a person challenges a Community Board's decision by way of judicial review proceedings, the courts could invalidate the Board's decision because of bias on the part of a member of the decision-making body. The question a Community Board members needs to consider, drawn from case law, is:
- Is there a real danger of bias on the part of a member of the Community Board in the sense that he or she might unfairly regard with favour (or disfavour) the case of a party to the issue under consideration? It is the appearance of bias, not proof of actual bias, that is important.
36. The law about bias does not put a Board member at risk of personal liability. Instead, the validity of the Board's decision could be at risk.

Contact with the Media regarding Council and Committee Decisions

37. The media plays an important part in local democracy. In order to fulfil this role the media needs access to accurate, timely information about the affairs of the Community Board. From time to time, individual Community Board members will be approached to comment on a particular issue either on behalf of the Community Board, or as a Community Board member in his or her own right. This part of the Code deals with the rights and duties of Community Board members when speaking to the media on behalf of the Community Board, or in their own right.
38. Generally:
- Media comments must observe the requirements of the Code of Conduct.
 - Community Board Chairs are authorised to make statements accurately reporting matters and decisions coming within the terms of reference of their Community Boards.
 - The Chief Executive is authorised to make statements relating to any of the areas for which the Chief Executive has statutory or management responsibility.
39. Public statements representing Community Boards or reporting decisions of the Community Board will be made with the specific or general authority of the Community Board, and will clearly state the person's authority for making the statement on behalf of the Community Board.

Clause 8 – Attachment 1

40. Otherwise, a Community Board member, Chief Executive or officer may make specific statements on behalf of the Community Board only with the specific authority of the relevant Community Board.
41. Community Board members are entitled to make public statements expressing their opinion on matters before the Community Board. All such statements should clearly state that they represent the personal opinion of the Community Board member and are not made on behalf of the Community Board.
42. Public statements by Community Board Chairpersons on an item before the Community Board should reflect the majority view of the Board. The Chairperson may make clearly identified personal statements if the Chairperson disagrees with the majority view of the Board.
43. Within the limits imposed by Standing Orders, at any meeting of the Community Board (or at any committee), every Community Board member (who has the right to speak at the meeting) has the right to express his or her opinion on any matter lawfully before the meeting. Once a matter has been decided at a meeting of the Community Board, that decision establishes the Community Board's position on that matter until it is lawfully changed by a subsequent decision of the Board.

Disclosure of Information

44. In the course of their duties Community Board members will occasionally receive information that may need to be treated as confidential. This will generally be information that is either commercially sensitive or is personal to a particular individual or organisation.
45. Community Board members must not use or disclose confidential information for any purpose other than the purpose of debate at meetings for which the information was supplied to the Community Board members. Such confidential information includes all information in the Public Excluded section of an agenda for any meeting.
46. Community Board members should be aware that failure to observe these provisions will impede the performance of the Council by inhibiting information flows and undermining public confidence in the Council. Failure to observe these provisions may also expose the Council to sanction under the Privacy Act 1993 and/or civil litigation.

Bankruptcy

47. Under the Local Government Act 2002 the Council must consider whether Board members should be required to declare whether a Community Board member or a newly elected Community Board member is an undischarged bankrupt.
48. The Council believes that bankruptcy does raise questions about the soundness of a person's financial management skills and their judgement in general.
49. The Council requires Community Board members who are declared bankrupt, and a newly elected Community Board member who is an undischarged bankrupt, to notify the Chief Executive as soon as practicable after being declared bankrupt or being elected to the Community Board, as the case may be. The Chief Executive shall advise the Council at its next ordinary meeting.

Role of Community Board Members

50. Attached as **Appendix 2** are the roles and responsibilities for the Community Board.

Alleged breaches of this Code during meetings

51. It is expected that compliance with the provisions of this Code during a meeting shall be dealt with by the Chairperson of that meeting within Standing Orders at the time the breach arises. Community Board members should raise alleged breaches of the Code with the Chairperson at the time. If a Board member believes that an alleged breach of the Code has not been dealt with adequately by the Chairperson at a meeting, that Board member may initiate the procedures set out in Part 3 of this Code.

PART 3 —BREACHES OF THE CODE AND ETHICS SUBCOMMITTEE

Process for an alleged breach

52. If a Community Board member believes that this Code has been breached, that Board member must first endeavour to resolve the matter informally by discussion with the Board member alleged to have breached the Code.
53. If that informal resolution is unsuccessful, the Board member alleging the breach may raise an alleged breach of the Code with the Convenor of the Council's Ethics Subcommittee in writing at the earliest opportunity (and not later than one month after the date of the incident giving rise to the allegation). An allegation of breach of the Code must set out the particular provisions of the Code alleged to have been breached and the facts supporting the alleged breach so as to give the person against whom it is made a full opportunity to respond to it.
54. Any Board member raising a matter of breach of the Code which involves another Board member must also, as soon as reasonably practicable after raising the alleged breach with the Convenor, forward to that other Board member a copy of the matter that has been raised with the Convenor.
55. A Board member who made an allegation of an alleged breach of the Code can withdraw that allegation at any time and no further steps shall be taken by the Convenor or the Ethics Subcommittee in respect of that complaint.
56. The Convenor of the Subcommittee shall consider a matter of breach of the Code referred to that person and shall determine if a question of breach of the Code is involved. In considering if a question of breach is involved, the Convenor shall take account of the degree of importance of the matter which has been raised. The Convenor may consult with such persons as that person considers appropriate. No question of breach is involved if, in the opinion of the Convenor, the matter is technical or trivial and does not warrant the fuller attention of the Subcommittee. A decision not to refer a matter to the Subcommittee shall not be reported to the Council.
57. Community Board members should not publicly release a copy of the information provided to the Convenor of the Subcommittee before a decision has been made by the Convenor as to whether the allegation is to proceed to the Subcommittee.
58. If the Convenor considers that a matter involves a question of breach of the Code which warrants referral to the Subcommittee, and if the Convenor is satisfied that informal efforts to resolve the matter have not succeeded, then the matter shall be reported to the Subcommittee. Before reference to the Subcommittee the Convenor will first inform the Board member alleging the breach and the Board member against whom the allegation is made, that it is intended to refer the matter to the Subcommittee.

Ethics Sub Committee

59. This Subcommittee will be constituted at the first meeting of the Council following a triennial election. With respect to complaints involving Community Board members it will consist of Community Board members drawn from the Community Board involved in the complaint.

Clause 8 – Attachment 1

60. One member (who shall be the Convenor of the Subcommittee) shall be a person with dispute resolution skills and who is not a Councillor. All members of the Committee (including the Convenor) shall have one vote. The Convenor of the Subcommittee will not have a casting vote. A quorum for meetings of the Subcommittee shall be three.

Procedure for the Ethics Sub Committee

61. The Council expects that any hearing by the Subcommittee is to be conducted without the public being present.
62. Any Board member who makes an allegation of breach of the Code, or who is the subject of such an allegation, may not serve on the Subcommittee considering that allegation.
63. The Subcommittee shall consider and report to the Board on any matters referred to it by the Convenor. The Subcommittee shall regulate its own procedure regarding the conduct of its inquiry into such a matter.

Responses and Breaches

64. The exact nature of the action a Community Board may take for a breach of the Code depends on the nature of the breach and whether there are statutory provisions for dealing with the breach.
65. If there are statutory provisions the breach will be addressed in accordance with those statutory provisions. The Board may refer the matter to the relevant body.
66. Where there are no statutory provisions, the Board may take the following action:
- require a public or private apology to be made
 - censure
 - removal from a Board committee or outside appointment
67. A decision to apply one or more of these actions requires a Board resolution.

Appendix 2

The Role of the Community Board

Background

- 4.1 Community Boards are established by the Local Government Act to perform such functions and duties, and exercise such powers as delegated by the territorial authority.
- 4.2 A community board---
- (a) is an unincorporated body; and
 - (b) is not a local authority; and
 - (c) is not a committee of the relevant territorial authority.
- 4.3 The role of a community board is to---
- (a) represent, and act as an advocate for, the interests of its community; and
 - (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
 - (c) maintain an overview of services provided by the territorial authority within the community; and
 - (d) prepare an annual submission to the territorial authority for expenditure within the community; and
 - (e) communicate with community organisations and special interest groups within the community; and
 - (f) undertake any other responsibilities that are delegated to it by the territorial authority.

Generic Role Responsibility Template – Community Board Chair

PURPOSE OF ROLE

To co-ordinate, lead and direct the business of the Community Board in a manner consistent with the powers delegated by Council.

SPECIFIC ACCOUNTABILITIES INCLUDE:

1. To oversee, co-ordinate and direct all activities of the Community Board within its specific terms of reference and delegated authorities, providing guidance and direction to Board members, calling meetings, and liaising with Board members and Council officials / management in setting the content and priorities of meeting agendas.
2. To speak on behalf of the Community Board and act as an advocate for it, including managing relationship with the media and representing the Community Board on Council Committees, Community organisations and at meetings with external parties and the public.
3. To establish community consultation processes by scheduling, planning and chairing public meetings to seek input into Community issues and Council's planning and strategy development processes.
4. To report to Council, or its Committees, on local community issues, the recommendations and work the being undertaken by the Community Board.
5. To preside over Board meetings, ensuring that the members carry out business in an orderly manner, and enforcing standing orders as required.
6. To participate in Council Standing Committees / sub-committees (as required) by being fully prepared and up to date on issues under consideration.
7. To represent Council and local community interests as an appointed member of external committees, agencies or boards as required.
8. To ensure effective and efficient communications and co-ordination between Council, Council Committees / Officials and Community Board Members, and between members of the public and Council.

The Role of the Community Board Member

The role of the Community Board member is similar to that of a Councillor. A key element of the Community Board member role is the function it performs as a conduit between the community and Council.

Generic Role Responsibility Template – Community Board Member

PURPOSE OF ROLE

To represent local community interests, contributing to its ongoing community and economic development, the effective stewardship of existing assets, sustainable management of the environment, and the prudent management of the communities' financial resources.

SPECIFIC ACCOUNTABILITIES INCLUDE:

1. To consult with members of the public, local police, education providers and other community stakeholders to develop a sound understanding of the diverse issues facing the Community and to obtain their perspectives on the development and of Council strategies and plans.
2. To co-ordinate and assist in the running of public meetings in order that the local community is able to have provide feedback and input into the strategies and plans of Council.
3. To represent Council as an appointed member of external committees / agencies / boards as required.
4. To support the Council, the Community Board Chair and fellow Board members in the promotion of the total community.
5. To develop positive working relationships with fellow Board members and Council Officials / Managers to ensure effective community representation.
6. To develop positive working relationships with counterparts in neighbouring local authorities and/or Community Boards, identifying opportunities for community / economic development and joint benefit.
7. To be accessible to the community, assisting them to resolve problems by directing them to the appropriate Council official and following up as appropriate.

9. DELAMAIN SUBDIVISION BUCHANANS ROAD - PROPOSED EASEMENTS

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Asset and Network Planning Unit Manager
Author:	David Rowland - Property Consultant

PURPOSE OF REPORT

1. To seek the Board's approval for the granting of easements in gross over four allotments that are registered in the name of the Council forming part of the new Delamain subdivision off Buchanans Road, Yaldhurst. It is also necessary to grant Orion New Zealand Limited and Telecom New Zealand Limited easements for their respective services each over one specific site. All easements will be granted under Section 48 1 (a) of the Reserves Act 1977.

EXECUTIVE SUMMARY

2. The Council holds four allotments in the Delamain subdivision in Yaldhurst being Lots 405 DP 404502 with an area of 2169 m² and Lot 406 DP 404502 comprising 2701 m² for recreation reserve along with Lot 410 having an area of 4120m² being held for Local Purpose (Drainage) Reserve and Lot 412 with an area of 785m² as a Local Purpose (Landscape) Reserve. All lots vested in the Council on deposit of the subdivisions plans. (**Attachment 4**).
3. Easements for the Right to Drain Water in gross as shown as C, D and E and coloured green on the attached plans 415545 T 1/7, T 4/7 and T 5/7 are required to be granted over Lots 405 and 406 while the Right to Drain Water in Gross are also required over Lots 410 and 412 as is a Right to Convey Water in Gross over Lot 412.
4. In addition easements are required to be granted firstly to Orion by way of a Right to Convey Electricity in Gross over Lot 412 and to Telecom New Zealand a right to convey telecommunications and computer media in Gross over Lot 412.
5. For timing reasons the developer was unable to create the easements with out major delays in issuing titles from the Land Office. The alternative is for the Council to grant specific consent under the Reserves Act 1977 to enact the original intent when approval was initially granted allowing the subdivision to proceed.

FINANCIAL IMPLICATIONS

6. Costs associated with the creation of these easements will be borne by the applicant.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

5. Not applicable.

LEGAL CONSIDERATIONS

7. Both Lots 405 and 406 DP 404502 are held by the Council as Recreation Reserves under the provisions of the Reserves Act 1977. They are vested in the Council at the time of subdivision as did Lots 410 and 412 and are held as held Local Purpose (Drainage) and (Landscape) Reserves respectively.
8. Under Section 48 of the Reserves Act 1977, before granting easements over a Reserve the Council is required to give public notice specifying its intentions to grant any easement, however subsection 48 (3) applies in this case as the reserves are not likely to be materially altered or permanently damaged and the rights of the public are also not likely to be affected advertising is not required.

Have you considered the legal implications of the issue under consideration?

9. Yes see comment above

9 Cont'd.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Not applicable.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. Not applicable.

ALIGNMENT WITH STRATEGIES

12. N/A

Do the recommendations align with the Council's strategies?

13. Not applicable.

CONSULTATION FULFILMENT

14. Public notice under the Reserves Act 1977 is not required for those reasons as outlined in clause 7 above.

STAFF RECOMMENDATION

It is recommended that the Board approve under Section 48 of the Reserves Act 1977:

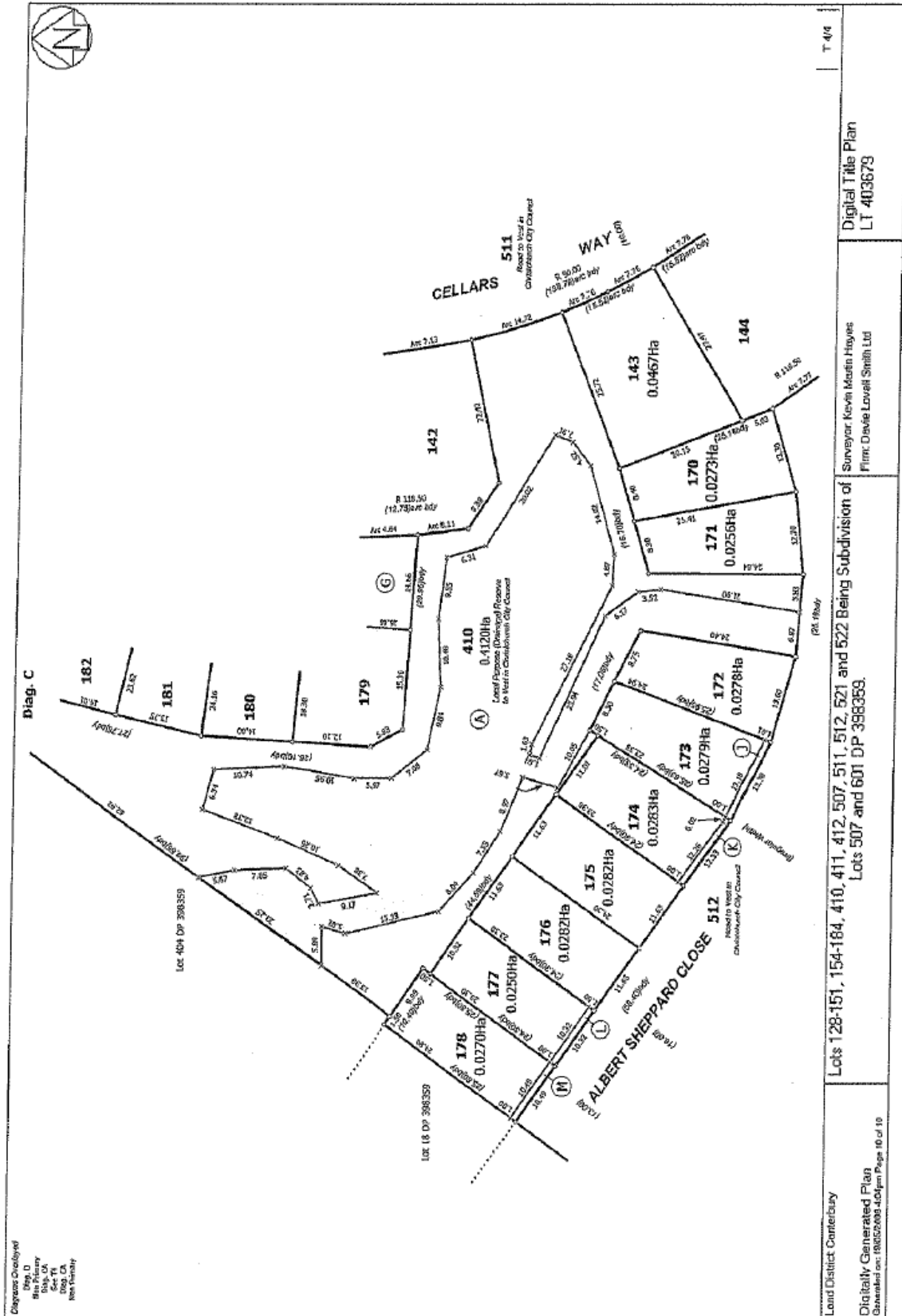
- (a) easements in gross for the right to drain water in favour of the Christchurch City Council shown as "C and D" over Lot 405 DP 404502 located adjacent to Philippe Avenue and "E" over Lot 406 DP 404502 located adjacent to Ferdinand Terrace, Yaldhurst. (**Attachment 1**).
- (b) easements in gross for the right to drain water in favour of the Christchurch City Council shown as area A over Lot 410 and Y over Lot 412 LT 403679. (**Attachment 2 and Attachment 3**).
- (c) easements in gross for the right to convey water in favour of the Christchurch City Council shown as area Y on Lot 412 LT 403679. (**Attachment 3**).
- (d) easements for the right to convey electricity in gross in favour of Orion New Zealand Limited over areas H, Y and Z on LT 403679. (**Attachment 3**).
- (e) easements for the right to convey telecommunication and computer media in gross in favour of Telecom New Zealand Ltd over area H, Y and Z on LT 403679. (**Attachment 3**).
- (f) that the consent of the Department of Conservation for the proposed easements be sought.

Identifier 415545



Transaction Id
Client Reference: 62190/3051

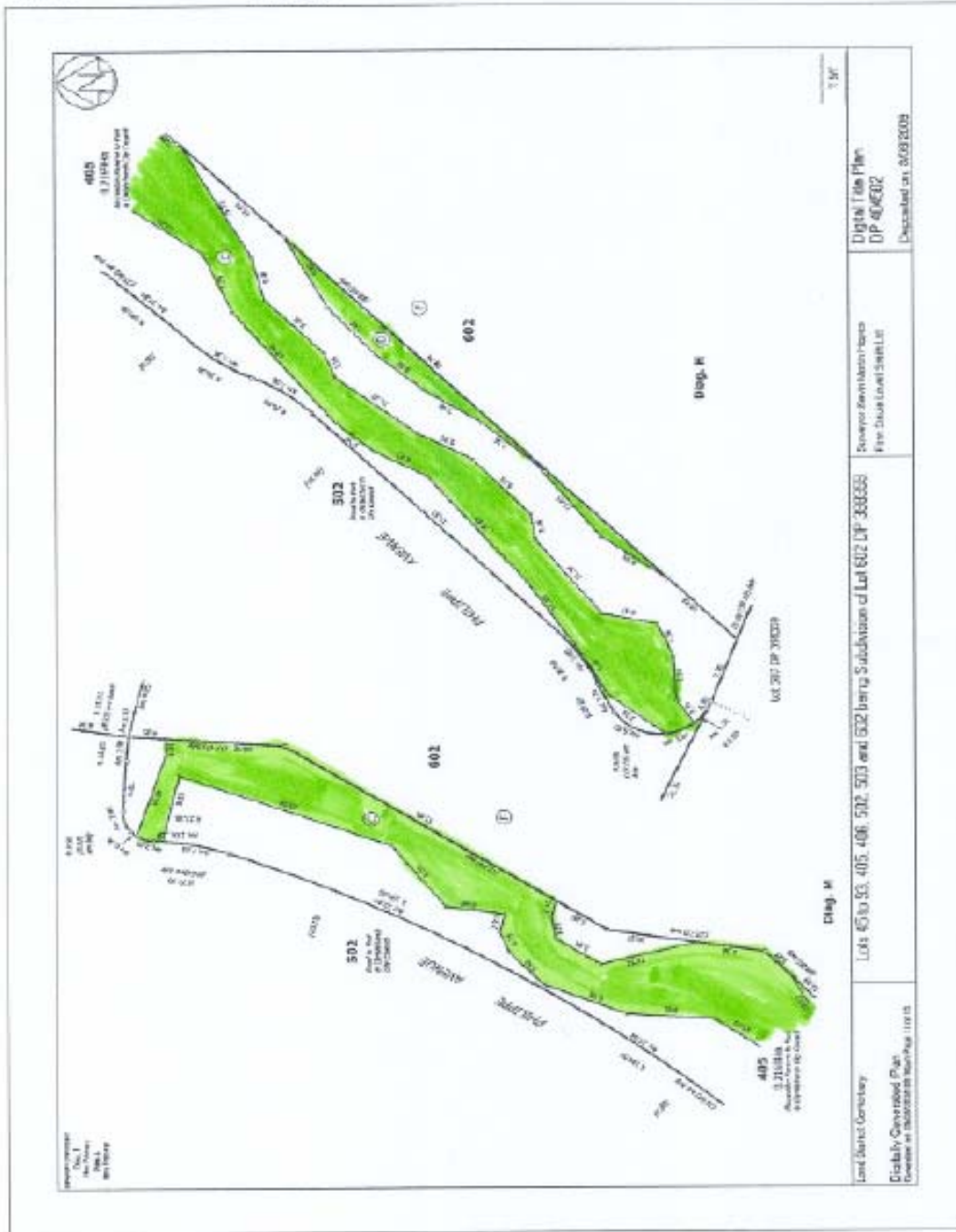
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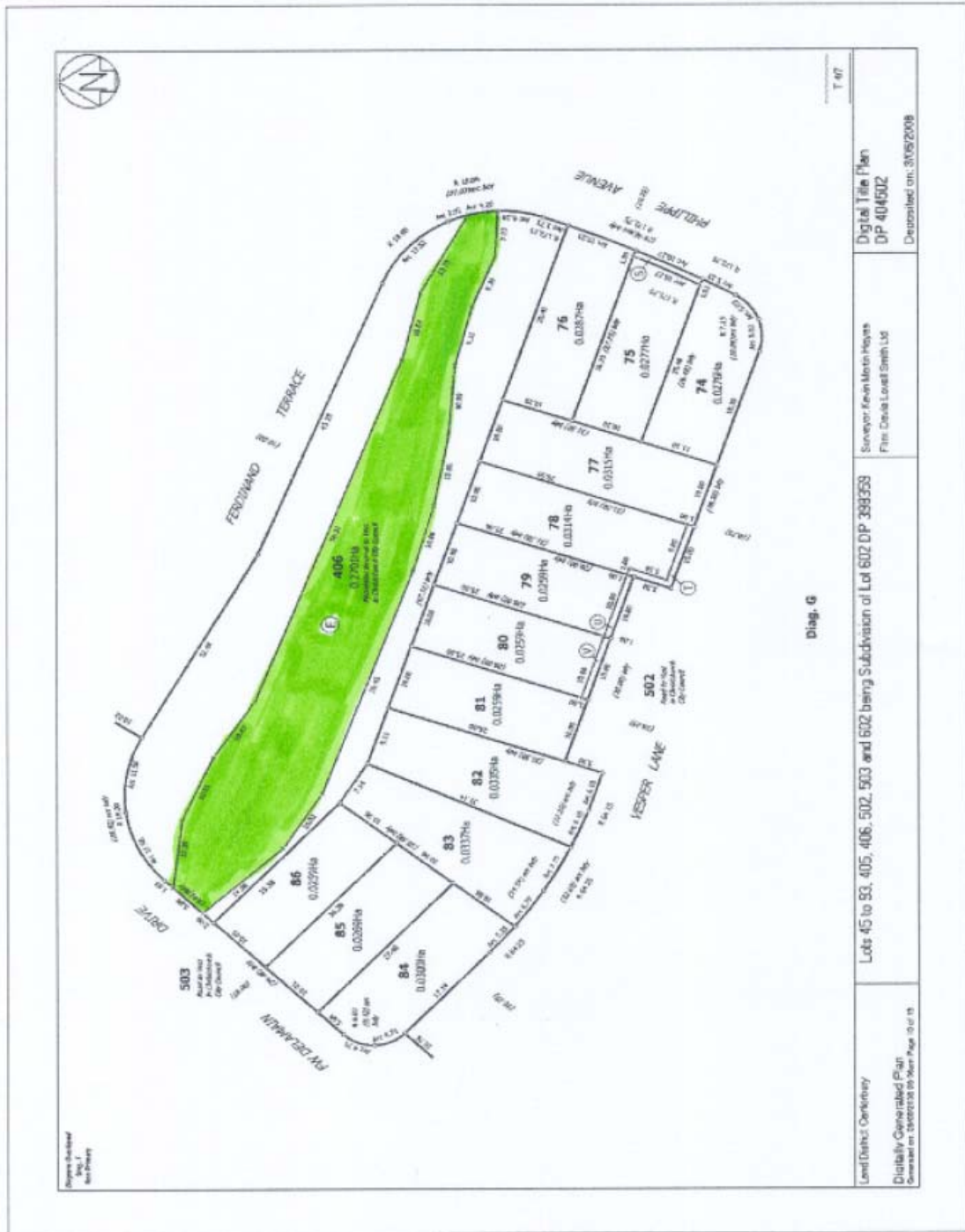
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10. PROPOSED GIVE WAY SIGN - SEYMOUR STREET

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Malcolm Taylor Traffic Engineer-Community

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to formalise the installation of a Give Way sign placed against Seymour Street at its intersection with Shands Road.

EXECUTIVE SUMMARY

2. The Council's Network Operation staff became aware of a potentially serious safety issue at the intersection of Seymour Street and Shands Road and arranged for a Give Way sign to be installed. (**Attachment 1**).
3. Developers of the Glassworks Industrial Park have opened up an entranceway onto Shands Road which looks like a road, opposite Seymour Street. This could encourage users of Seymour Street to assume right of way over vehicles travelling along Shands Road. To remove any conflict a Give Way sign was installed on Seymour Street at Shands Road. The developers have also installed a Give Way sign at their entrance to Shands Road.
4. Traffic signals are to be installed at this intersection during 2009 and the temporary Give Way sign will then be removed.
5. Seymour Street is classified as a local road in the City Plan and Shands Road is a minor arterial road with an average daily traffic count of 14,980. Both roads have a speed limit of 50 km/h.
6. The Give Way sign will remove any confusion between right turning vehicles and make the intersection safer. It will also give motorists travelling southward on Shands Road that wish to turn into Seymour Street the priority.

FINANCIAL IMPLICATIONS

7. The estimated cost of this proposal is approximately \$250.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic controls.
10. The installation of any signs and markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

11. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

10 Cont'd.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. As above.

ALIGNMENT WITH STRATEGIES

14. The recommendations align with the Council Strategies including the Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

Do the recommendations align with the Council's Strategies?

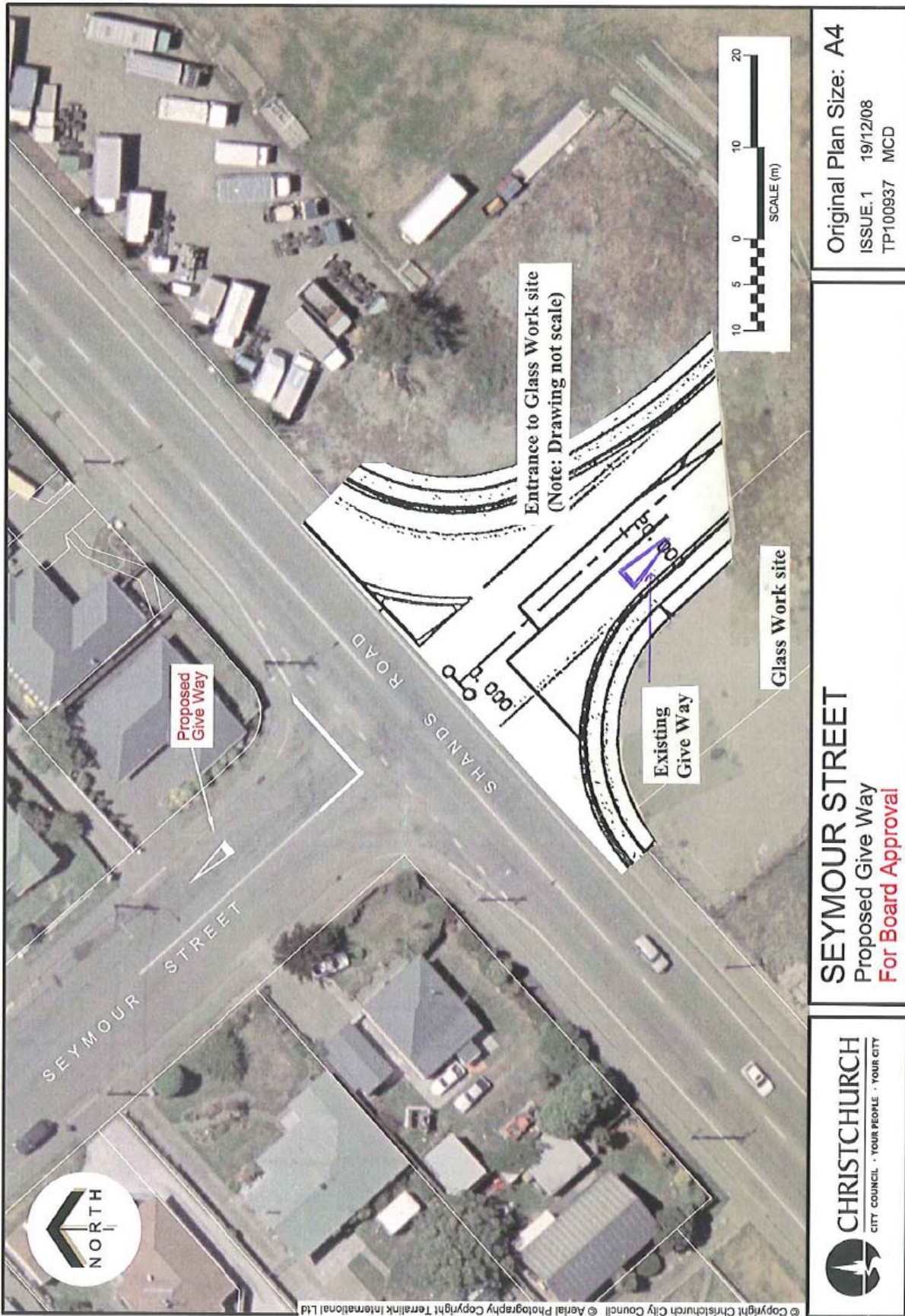
15. As above.

CONSULTATION FULFILMENT

16. There is no known residents association covering this area.

STAFF RECOMMENDATION

It is recommended that the Riccarton/Wigram Community Board approve that a Give Way Sign be placed against Seymour Street at its intersection with Shands Road.



11. **APPROVAL OF THE RICCARTON/WIGRAM COMMUNITY BOARD SUBMISSION TO THE REPRESENTATION REVIEW FOR 2010 LOCAL AUTHORITY ELECTION INITIAL PROPOSAL**

PURPOSE OF REPORT

The Board decided at its 4 December 2008 meeting to develop a submission to the Council's Representation Review for the 2010 Local Authority Election – Initial Proposal November 2008.

The **attached** submission was developed and ratification to forward the submission is requested.

STAFF RECOMMENDATION

That the Board consider the Riccarton/Wigram Community Board's submission on the Christchurch City Council Representation Review for the 2010 Local Authority Election – Initial Proposal November 2008 (**Attachment 1**) for approval and submitted.

- 33 -

**SUBMISSION OF THE
RICCARTON/WIGRAM COMMUNITY BOARD**

ON

**REPRESENTATION REVIEW
FOR THE 2010 LOCAL AUTHORITY ELECTION**

The Riccarton/Wigram Community Board (the Board) makes the following submission on the Representation Review for the 2010 Local Authority Election Initial Proposal (November 2008).

The Board does not wish to be heard in support of its submission.

COUNCIL REPRESENTATION

The Board do not support the voting of Councillors at large.

WARD SYSTEM/BOUNDARY ISSUES

The Board acknowledges that its population, as calculated in 2006, is in excess and accepts the need to adjust boundaries to meet the required +/- 10% Councillor representation limits.

The Board recognised the University of Canterbury and its environs as a 'community of interest' and should be retained within one ward.

The Board agrees with the Representation Review's Initial Proposal that by realigning the northern Riccarton/Wigram ward boundary by continuing along Maidstone Road to its junction with Solway Avenue along Solway Avenue until its intersection with Montclare Avenue, along Montclare Avenue then south on Avonhead Road until its intersection with Staveley Street, along Staveley Street until Withells Road then continue with the current ward boundary.

The proposed outlined boundary adjustment outlined above will align the percent deviation per Councillor to within the +/-10% limit for the Riccarton/Wigram Community Board.

Thank you for the opportunity to comment on the Initial Proposal of the Representation Review for the 2010 Local Authority Election.

Peter Laloli
Chairperson
Riccarton/Wigram Community Board

12. APPLICATION TO THE RICCARTON/WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – KIRKWOOD INTERMEDIATE SCHOOL

General Manager responsible:	General Manager, Community Services, DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Ian Burn – Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Community Board's 2008/2009 Youth Development Scheme for Kirkwood Intermediate School students to attend a cultural exchange to Korea.

EXECUTIVE SUMMARY

2. The application is for costs associated with sending six, 12 year old students of Kirkwood Intermediate on a cultural exchange to Christchurch's Sister City, Songpa-Gu in Korea, from 15 –25 February 2009. Students are Georgia Amber Taylor, Alisha Jane Didham, Sophie Marie Jones, Carmen Au, Liam McIver and Matthew Good. There are an additional nine students participating in this exchange, but they do not reside in this ward.
3. The exchange is subsequent to a visit from 15 students from Songpa-Gu to the school in 2008.
4. Kirkwood Intermediate is contributing \$2,800 towards the costs of these students (\$466.66 per student) and has submitted a funding application to the Southern Trust. The outcome of this application is as yet unknown.

FINANCIAL IMPLICATIONS

5.

Item	Total Cost	Amount requested
Cost of exchange	\$15,000	\$12,020

6. This is the first time that the applicants have applied to the Riccarton/Wigram Community Board for financial support.
7. The Board currently has \$1,850 remaining of the amount that it set aside for Youth Development Scheme applications from its 2008/09 Discretionary fund.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. This application is seeking funding from the Community Board's 2008/09 Youth Development Scheme which was established as part of the Board's 2008/09 Board Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with page 170 LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. As above.

12 Cont'd.

ALIGNMENT WITH STRATEGIES

12. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board allocate \$200 per student (a total of \$1,200) to the following six students:

- o Georgia Amber Taylor,
- o Alisha Jane Didham,
- o Sophie Marie Jones,
- o Carmen Au,
- o Liam Mclver
- o Matthew Good

as contribution to the costs of these students participating in the Songpa-Gu Sister City Cultural Exchange from 15-25 February 2009. The grant to be payable directly to Kirkwood Intermediate to administer on behalf of the students.

13 RICCARTON/WIGRAM ENVIRONMENT COMMITTEE – REPORT OF ENVIRONMENT COMMITTEE – 4 DECEMBER 2008

General Manager responsible:	General Manager, Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Liz Beaven, Community Board Adviser
Author:	Liz Beaven, Community Board Adviser

PURPOSE

The purpose of this report is to submit the outcomes of the Environment Committee meeting held on Thursday 4 December 2008.

The meeting was attended by Beth Dunn (Chairperson), Helen Broughton, Jimmy Chen, Judy Kirk, Peter Laloli, Mike Mora and Bob Shearing.

1. DEPUTATIONS BY APPOINTMENT

1.1 MR D ELDER – KENNEDY BUSH RESIDENT’S ASSOCIATION

Mr Elder was due to address the Committee on concerns regarding the recent consultation process on the Halswell Quarry Sister Cities Gardens. Due to unforeseen circumstances Mr Elder was unable to attend.

2. CORRESPONDENCE

2.1 Mr and Mrs Scandrett – Jamell Place

This correspondence was deferred from the Committee’s 6 November 2008 meeting. The Committee’s decision on this matter is recorded under clause 5.1 of this report.

3. BRIEFINGS

Nil.

4. ELECTED MEMBERS INFORMATION EXCHANGE

Nil.

5. COMMITTEE RECOMMENDATIONS/DECISIONS

5.1 MR AND MRS SCANDRETT – JAMELL PLACE

That the Board request a report from staff regarding the condition of the trees as outlined in Mr Scandrett’s letter as well as appropriate replacement tree/s taking into account the existing street trees.

The meeting concluded at 5.45pm.

14. RICCARTON/WIGRAM TRANSPORT AND ROADING COMMITTEE – REPORT OF 12 DECEMBER 2008 MEETING

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Lisa Goodman, Democracy Services Manager
Author:	Liz Beaven, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Transport and Roding Committee meeting held on Friday 12 December 2008.

The meeting was attended by Mike Mora (Chairperson), Jimmy Chen, Judy Kirk, Peter Laloli and Bob Shearing.

An apology for absence was received and accepted from Helen Broughton and Beth Dunn.

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. CORRESPONDENCE

The Committee received the following correspondence:

A letter from Earle Mason regarding the traffic and pedestrian entry/exit points to Westfields Riccarton Mall onto Rotherham Street. This matter was referred to the Committee from the Board meeting of 2 December 2008.

3. BRIEFINGS

Nil.

4. HEI HEI ROAD – PROPOSED GIVE WAY CONTROL

The Committee considered a report to place a “Give way” control against Hei Hei Road and the Buchanans Road intersection.

The Committee’s recommendation on this matter is recorded under clause 6 of this report.

5. UPDATE ON CURRENT TRANSPORT ISSUES

5.1 Mr Tony Spowart, Regional Traffic and Safety Manager of New Zealand Transport Agency (NZTA) updated the Committee on NZTA matters within the Riccarton/Wigram ward. These included:

- The Southern Motorway
- Yaldhurst Road / Racecourse Road intersection
- Halswell Road
- Barters Road / Main South Road intersection
- Pound Road / Yaldhurst Road intersection
- Tower Street / Brynley Street intersection

The Chair thanked Mr Spowart for his work with the Committee during 2008.

14 Cont'd.

- 5.2 The Committee and staff discussed the Board's list of Current Transport Issues.

Staff discussed with the Committee roading maintenance issues within the Riccarton-Wigram ward.

Angela Wyatts letter (dated June 2008) on the issues outlined in her letter in relation to the Riccarton/Yaldhurst Road intersection would be referred to staff involved with the Bus Priority Project (incorporating the Riccarton Road Management Plan) for consideration. It was felt that safety matters raised in Ms Wyatt's letter would be best addressed within the two projects.

A meeting would be arranged between staff, Riccarton Mall and the Board to view the Rotherham Street entrance/exit matters raised in Mr Masons letter.

6. COMMITTEE RECOMMENDATIONS

6.1 Hei Hei Road – Proposed Give Away Control

That the Board approve a Give Way control be placed against Hei Hei Road at its intersection with Buchanans Road.

7. ELECTED MEMBERS INFORMATION

Nil.

The meeting concluded at 8.56am.

3. 2. 2009

- 39 -

- 15. COMMUNITY BOARD ADVISER'S UPDATE**
- 16. ELECTED MEMBERS' INFORMATION EXCHANGE**
- 17. MEMBERS' QUESTIONS UNDER STANDING ORDERS**